

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Yard Monitor	CLASSIFICATION:	Classified Non-Management (SEIU/Aide-Paraprofessional)
SERIES:	None	FLSA:	Non-Exempt
JOB CLASS CODE:	9904	WORK YEAR:	10 Months
DEPARTMENT:	School Site	SALARY:	Range 29 Salary Schedule C
REPORTS TO:	Assigned Supervisor	BOARD APPROVAL:	10-24-2024
		HR APPROVAL:	10-15-2024

BASIC FUNCTION:

Provide student supervision; monitor elementary school children in designated area to ensure the safety of children; assist with direction of playground and cafeteria activities.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principle job elements.)

Establish and maintain order, discipline, and adherence to safety precautions. **E**

Report irregularities and hazards to assigned supervisor. **E**

Enforce school rules concerning the health, safety and proper behavior of students. **E**

Assist with supervision of playground and recreational activities. **E**

Plan and organize games suitable to the seasons. **E**

Maintain proper utilization of playground equipment. **E**

Maintain current certification in Standard Red Cross First Aid. **E**

Implement and supports PBIS (Positive Behavior Interventions). **E**

Operate and respond to calls on two-way radio. **E**

Communicate to administrators and staff concerning student behavior; report incidents involving students. **E**

Escort and direct authorized visitors to desired destinations; escorts students to and from administration offices; retrieve students as requested by administrators. **E**

Monitor and report graffiti and vandalism on school property. **E**

Unlock and lock gates, hallway doors or bathrooms as assigned. **E**

May perform general office clerical duties. Perform related duties as assigned.

TRAINING, EDUCATION, AND EXPERIENCE:

Any combination equivalent to: graduation from high school. Prefer some experience with elementary school children.

LICENSES AND OTHER REQUIREMENTS:

Successful completion of a Standard Red Cross First Aid course at least within six months after employment.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Habits of elementary school children.
- Appropriate human relations and student needs.
- Interpersonal skills using tact, patience, and courtesy.
- Applicable laws, codes, regulations, policies and procedures.
- Basic methods of individual and group supervision.
- Oral and written communication skills.
- Health and safety regulations.

ABILITY TO:

- Patrol and supervise campus activities to assure the well-being and safety of students and staff in non-classroom activities and setting.
- Operate a two-way radio and other assigned equipment.
- Establish and maintain order, discipline, and adhere to safety precautions.
- Develop cooperative relationships with parents and children.
- Lift light objects according to safety regulations.
- Communicate effectively and follow oral and written instructions.
- Observe health and safety regulations.
- Administer basic first aid and CPR procedures.
- Walk and stand for an extended period of time.
- Meet state and district standards of professional conduct as outlined in Board Policy.
- Perform functions of AED (Automated External Defibrillator).
- Implement PBIS strategies.

WORKING CONDITIONS:

SAMPLE ENVIRONMENT:

Outdoor environment; subject to adverse weather conditions.

SAMPLE PHYSICAL ABILITIES:

Hear and speak to exchange information; stand and walk for extended periods of time; bend at the waist, crouch, or lift to provide assistance; observe student activities; lift light objects.

(Former Classification: Morning Duty, Noon Duty)