

REQUIRED POSTINGS CHECKLIST

TO BE POSTED	COMMENTS
<input type="checkbox"/> And Justice for All Poster (Nutrition Services form)	Post where visible at food point of service
<input type="checkbox"/> Bathroom Check (CHDV form 8/14)	Post near bathrooms
<input type="checkbox"/> Child Passenger Safety Law Poster PUB 269 (9/15)	Post where visible
<input type="checkbox"/> Children Present/Adult Counted in Ratio (CHDV form)	Post where visible
<input type="checkbox"/> Code of Conduct (CHDV form)	Post where visible
<input type="checkbox"/> Daily Activity Schedule	Post where visible
<input type="checkbox"/> Designation of Facility Responsibility LIC 308 (11/02)	Post near License
<input type="checkbox"/> PreSchool Diapering procedures (CHDV form)	Post where diapering occurs
<input type="checkbox"/> Infant Diapering procedures (CHDV form)	Post where diapering occurs
<input type="checkbox"/> Disaster backpack label (CHDV form)	Post at eye level above the backpack
<input type="checkbox"/> Discrimination Prohibited – Section 84.4 (CHDV form)	Post near License
<input type="checkbox"/> Earthquake Preparedness Checklist LIC 9148 (9/00) w/boxes ✓	Post near Emergency Disaster Plan
<input type="checkbox"/> Emergency Disaster Plan LIC 610 (10/03)	Post near Emergency Disaster Plan - LIC 610
<input type="checkbox"/> Emergency Preparedness Guidelines (Green)	Post near phone
<input type="checkbox"/> Emergency Phone List	Post near phone
<input type="checkbox"/> Evacuation map by each exit on Red laminated sheet	Obtain map from school office–post by exits
<input type="checkbox"/> Exit Signs	Post above doors – not on door
<input type="checkbox"/> Facility License LIC 203A	Post where visible and label area "Licensing"
<input type="checkbox"/> Fire, Lockdown and Earthquake Drill Log (CHDV form)	Post where visible
<input type="checkbox"/> First Aid Kit & Medicine Box Location Identified (CHDV form)	Post where boxes are located
<input type="checkbox"/> Green Posters (2) – (get from health clerk)	Post where visible
<input type="checkbox"/> Handwashing Procedures (get from health clerk)	Post at all sinks
<input type="checkbox"/> Lesson Plan (CHDV form)	Post where visible
<input type="checkbox"/> License report for type "A" citation	Post where visible-remove after 30 days
<input type="checkbox"/> Menus (print from District web page – check dates)	Place in pockets on Green board
<input type="checkbox"/> No Cell Phone Poster (CHDV form)	Post where visible
<input type="checkbox"/> No Fragrance Poster (CHDV form get from health clerk)	Post where visible
<input type="checkbox"/> No Outside Food Policy (CHDV form get from health clerk)	Post where visible
<input type="checkbox"/> Notice of Site Visit, LIC 9213 for 30 days from any visit	Post where visible-remove after 30 days
<input type="checkbox"/> Notification of Parents' Rights PUB 393 (12/06)	Post near License
<input type="checkbox"/> Personal Rights LIC 613A (8/08)	Post near license
<input type="checkbox"/> Safe and Healthy Environments Checklist (CHDV form 7/24/17)	Post where visible-initial update monthly
<input type="checkbox"/> Serving Children of All Abilities (CHDV form)	Post near License
<input type="checkbox"/> Shaken Baby Poster PUB273-A1 (1/17)	Post where visible
<input type="checkbox"/> Tag on fire extinguisher (back initialed with current date)	Post on fire extinguishers
<input type="checkbox"/> Title IX (District form updated annually)	Post near license
<input type="checkbox"/> Tobacco Free Sticker (CHDV form)	Post where visible
<input type="checkbox"/> Toothbrushing procedures (get from health clerk)	Post at toothbrushing sinks
<input type="checkbox"/> Uniform Complaint Procedure (district updated annually)	Post where visible
<input type="checkbox"/> Waiver for Shared Bathrooms	If applicable, post near License
<input type="checkbox"/> Waiver for Shared Playground	If applicable, post near License
<input type="checkbox"/> Water Lead Testing Results	Post where visible
<input type="checkbox"/> WIC poster or flyers	Post where visible

Request any missing forms from Licensing Facilities Specialist and return checklist when all forms have been posted.

I certify that all required postings listed above are posted in my classroom.

Teacher Name

Date (due within first 2 weeks of school to Site Coordinator)