



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

Meeting Date: May 17, 2018

Subject: Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver Requested by Yav Pem Suab Academy (YPSA)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA).

Background/Rationale: In accordance with *California Education Code (EC)* sections 33050-33053, Title 5 (5CCR) and under the provisions of Education Code 33050, the District may request apportionment on behalf of YPSA Charter school for reports transmitted after the March 1st deadline.

Agenda Item 11.1d will be approved on Consent Agenda at the May 17, 2018 Board Meeting.

Financial Considerations: None for Sacramento City Unified School District. YPSA would lose approximately \$1,069 in funding if waiver is not approved.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary
2. Notice of Public Hearing
3. 2016-17 CAASPP Apportionment Waiver

Estimated Time: 5 minutes

Submitted by: Gerardo Castillo, CPA, Chief Business Officer
Gloria Chung, Director, Fiscal Services

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary



Business Services

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver
Requested by Yav Pem Suab Academy (YPSA)
May 17, 2018

I. OVERVIEW/HISTORY:

A General Waiver is required for all Charters filing a CAASPP Apportionment when the deadline has not been met. Per California Ed Code (EC) sections 33050-33053, a Charter cannot file a General Waiver, the authorizing District is required to submit the waiver on the Charter's behalf.

Yav Pem Suab Academy (YPSA) did not meet the deadline to file the 2016-17 CAASPP Apportionment because a key member of their team was sick. YPSA requested that the authorizing District, Sacramento City Unified School District, submit the waiver on YPSA's behalf.

By filing this waiver, and upon approval from the California Department of Education, YPSA may receive \$1,069.

II. DRIVING GOVERNANCE:

- California Education Code (EC) sections 33050-33053 permit the State Board of Education (SBE) to waive most, but not all, EC sections or the *California Code of Regulations* Title 5 (5CCR). This is known as the general waiver authority.

III. BUDGET:

Sacramento City Unified School District's budget will not be affected. YPSA would lose approximately \$1,069 in funding if waiver is not approved.

IV. GOALS, OBJECTIVES AND MEASURES:

YPSA will submit future CAASPP Apportionments on time and ensure that deadlines are met when filing such reports.

V. MAJOR INITIATIVES:

The District will submit a waiver to CDE to allow YPSA to submit the 2016-17 CAASPP Apportionment.

Board of Education Executive Summary

Business Services

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver
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VI. RESULTS:

In conjunction with YPSA administration, central staff in the Business division will continue working with CDE to obtain the funding for the 2016-17 CAASPP Apportionment.

VII. LESSONS LEARNED/NEXT STEPS:

- Complete the waiver online
- YPSA provided the following lessons learned: the incorporation of an internal follow-up tool is needed to monitor report progress for critical deadlines in the event of unexpected circumstances. Plans to prevent this from happening in the future includes the use of a project management tool that will monitor the progress of reports, define internal deadlines, set reminders and allow teams stay on the same page and on task in the event any stakeholder is absent.
- Ensure Charter Schools compliance with CDE requirements

Sacramento City Unified School District

Business Services Office

NOTICE OF PUBLIC HEARING

Public Hearing on the Approval of 2016-17 CAASPP Apportionment Waiver requested by

Yav Pem Suab Academy (YPSA)

Copies of the plan may be inspected at:

Serna Education Center

5735 47th Avenue

Sacramento, CA 95824

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code 33050 to Approve 2016-17 CAASPP Apportionment Waiver requested by Yav Pem Suab Academy (YPSA) at the May 17, 2018 Governing Board Meeting.

HEARING DATE:

Thursday, May 17, 2018

TIME:

6:30 P.M.

LOCATION:

Serna Center

5735 47th Avenue

Sacramento, CA 95824

FOR ADDITIONAL INFORMATION CONTACT:

Business Services (916) 643-9055



[Logoff](#)

Waiver Request System

Submission

Instructions:

- Fields marked with an asterisk (*) are required.
- The format for all dates is mm/dd/yyyy.
- Use the 'Attachments' section below to attach all supporting documents if required.
- Make sure all information is accurate before selecting submit. You will not be able to edit this waiver once you have submitted the form.
- DO NOT at any time hit the back button. You will lose all your information.
- Use brackets [] for putting Education Code section to be waived. See FAQ for details.
- Do not use abbreviations for bargaining units.
- Refer to the FAQ for general questions.
- The waiver request page is time sensitive. You must be able to complete the waiver request within two hours. Failure to complete and submit the waiver request in the two hours will result in the loss of all previously entered information.

District Information

*County:

*District:

*Address: 5735 47th Ave.

*City:

*State:

*Zip code:

Fax:

Waiver Information

*Period of request start date: 07/01/2017

*Period of request end date: 06/30/2018

*Is this waiver a renewal? No Yes

*Waiver topic:

*Ed Code title:

*Ed Code section: 862

*Ed Code authority: 33050

*Education Code or California Code of Regulations (CCR) section to be Waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use [] to strike out).

Title 5, Education, Division 1, Chapter 2, Subchapter 3.75, Section 862, 32A: transmitted electronically in a manner prescribed by the contractor(s) and/or the CDE by [March 1]

*Student population 468

*Located in a(n) city

*Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional documents using the 'Attachments' section below.

March 1, 2018 certification deadline was missed due to key staff being out absent with the flu. Per CDE guideline, certified reports postmarked after March 1, 2018 cannot be processed for payment without a waiver request approved by the State Board of Education.

Public Hearing

*Date of public hearing: 05/17/2018

*How was the required public hearing advertised?
District website and publicly posted

Approvals/Review

*Local board approval date: 04/09/2018

*Please identify the appropriate council(s) or advisory committee(s) that reviewed this waiver.
Urban Charter School Collective Board

*Date the committee/council reviewed the waiver request: 04/09/2018

*Were there any objection(s) No Yes

Bargaining Unit

If the specific waiver you are submitting requires bargaining unit participation select yes and fill out the information. If it does not require bargaining unit participation, select no.

*Does the district have any employee bargaining units? No Yes

Delete BU	Consulted on date	BU Name
Delete	04/23/2018	United Professional Educators
Delete	04/25/2018	Service Employees International Union
Delete	04/27/2018	Teamsters/Teamsters Classified Supervisors

Add additional bargaining unit(s)

Attachments

*Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No Yes

*Has there been a Categorical Program Monitoring (CPM) finding on this issue? No Yes

If needed, upload additional file(s) here (must be Word, Excel, or PDF format)

Choose File No file chosen

Upload

Contact Information

*Title: Ms. ▼

*First name: Gloria

*Last name: Chung

*Position:

*E-mail: Gloria@scusd.edu

*Area code: 916

*Telephone: 643-9405

Extension:

I hereby certify that I have gone through my authorizing school district and or Special Education Local Plan Area (SELPA), that I am the superintendent or the superintendent's designee and that the information provided on this application is true and correct.

Submit

[Menu](#)

Questions: Waiver Office | 916-319-0824

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)