



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1d

Meeting Date: February 6, 2025

Subject: Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 02/06/25

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
1	CAJ Career & Ed.	SA25-00664	316999	Completed students training scheduled until 9/30/24 in absence of teacher	\$9,434.88
2	Counseling Services	SA25-00408	315767	Ceasing services, was not aware scope of work is assigned to labor partner	\$78,750.00
3	Special Education	SA25-00718	108282	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,144,162.93
4	Special Education	SA25-00717	108282	Ceasing services, did not properly engage with labor partners prior to services starting.	\$39,849.01
5	Special Education	S25-00081	116738	Ceasing services, did not properly engage with labor partners prior to services starting.	\$334,322.50
6	Special Education	SA25-00742	119646	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,485.00
7	Special Education	SA25-00744	119646	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,485.00
8	Special Education	SA25-00737	122750	Ceasing services, did not properly engage with labor partners prior to services starting.	\$548,716.50
9	Special Education	SA25-00736	122750	Ceasing services, did not properly engage with labor partners prior to services starting.	\$234,520.57
10	Special Education	SA25-00725	124021	Ceasing services, did not properly engage with labor partners prior to services starting.	\$35,046.08
11	Special Education	SA25-00750	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$579,811.92
12	Special Education	SA25-00753	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$269,369.32
13	Special Education	SA25-00752	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$75,680.00
14	Special Education	SA25-00710	125900	Ceasing services, did not properly engage with labor partners prior to services starting.	\$480,897.68
15	Special Education	SA25-00713	125900	Ceasing services, did not properly engage with labor partners prior to services starting.	\$309,285.31
16	Special Education	SA25-00709	125900	Ceasing services, did not properly engage with labor partners prior to services starting.	\$168,007.89
17	Special Education	SA25-00732	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$821,718.00
18	Special Education	SA25-00734	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$156,732.00

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
19	Special Education	SA25-00733	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$489.99
20	Special Education	SA25-00735	308852	Ceasing services, did not properly engage with labor partners prior to services starting.	\$32,700.00
21	Special Education	SA25-00745	311063	Ceasing services, did not properly engage with labor partners prior to services starting.	\$134,784.31
22	Special Education	SA25-00728	312286	Ceasing services, did not properly engage with labor partners prior to services starting.	\$116,250.00
23	Special Education	SA25-00729	312286	Ceasing services, did not properly engage with labor partners prior to services starting.	\$6,952.00
24	Special Education	SA25-00727	312347	Ceasing services, did not properly engage with labor partners prior to services starting.	\$83,270.71
25	Special Education	SA25-00438	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$200,526.15
26	Special Education	SA25-00627	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$59,806.80
27	Special Education	SA25-00628	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$59,806.80
28	Special Education	SA25-00685	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$54,338.40
29	Special Education	SA25-00687	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$48,536.13
30	Special Education	SA25-00749	314333	Ceasing services, did not properly engage with labor partners prior to services starting.	\$84,475.00
31	Special Education	SA25-00719	314473	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,680.00
32	Special Education	SA25-00722	314862	Ceasing services, did not properly engage with labor partners prior to services starting.	\$18,229.85
33	Special Education	SA25-00726	315263	Ceasing services, did not properly engage with labor partners prior to services starting.	\$74,150.44
34	Special Education	SA25-00756	315263	Ceasing services, did not properly engage with labor partners prior to services starting.	\$74,061.82
35	Special Education	SA25-00721	315901	Ceasing services, did not properly engage with labor partners prior to services starting.	\$71,915.00
36	Special Education	SA25-00754	315901	Ceasing services, did not properly engage with labor partners prior to services starting.	\$42,850.00
37	Special Education	SA25-00747	316219	Ceasing services, did not properly engage with labor partners prior to services starting.	\$67.50
38	Special Education	SA25-00757	316220	Ceasing services, did not properly engage with labor partners prior to services starting.	\$14,850.00
39	Special Education	SA25-00626	316220	Ceasing services, did not properly engage with labor partners prior to services starting.	\$6,769.00
40	Special Education	SA25-00748	316220	Ceasing services, did not properly engage with labor partners prior to services starting.	\$4,429.50
41	Special Education	SA25-00739	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$801,700.50

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
42	Special Education	SA25-00630	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$749,959.50
43	Special Education	SA25-00612	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$494,534.25
44	Special Education	SA25-00740	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$210,383.36
45	Special Education	SA25-00631	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$205,527.96
46	Special Education	SA25-00723	317176	Ceasing services, did not properly engage with labor partners prior to services starting.	\$34,100.20
Total Unauthorized Contracts					\$8,976,419.76