



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1d

Meeting Date: April 3, 2025

Subject: Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 04/03/25

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
1	Curriculum & Instruction	R25-03170	119516	Memo regarding no food for meetings was unintentionally missed	\$555.29
2	Special Education	S25-00083	80460	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$1,371,303.88
3	Special Education	SA25-00891	119646	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$202.50
4	Special Education	SA25-00892	119646	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$810.00
5	Special Education	S25-00089	120589	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$34,444.00
6	Special Education	SA25-00889	122750	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$182,821.08
7	Special Education	SA25-00890	122750	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$300,146.40
8	Special Education	SA25-00881	124021	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$10,838.78
9	Special Education	SA25-00918	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$148,227.99
10	Special Education	SA25-00879	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$172,463.88
11	Special Education	SA25-00886	308852	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$19,280.00
12	Special Education	S25-00085	311890	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$54,989.90
13	Special Education	SA25-00884	312286	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$79,050.00
14	Special Education	SA25-00883	312347	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$76,601.59
15	Special Education	SA25-00878	313542	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$128,194.60
16	Special Education	SA25-00880	314862	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$11,608.60

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
17	Special Education	SA25-00882	315263	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$38,309.30
18	Special Education	S25-00086	315370	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$1,630,825.07
19	Special Education	S25-00088	315371	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$86,751.50
20	Special Education	S25-00084	315762	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$19,020.00
21	Special Education	S25-00087	316167	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$168,916.80
22	Special Education	SA25-00931	316220	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$50.00
23	Special Education	SA25-00893	316220	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$2,367.00
24	Special Education	SA25-00811	317176	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$39,400.90
25	Special Education	SA25-00803	317191	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$1,350.00
26	Special Education	SA25-00902	317191	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$3,750.00
27	George Washington Carver School of Arts & Science	SA25-00593	317357	Waldorf PD is part of school LCAP goals and school did not have a budget code.	\$14,250.00
28	John Still K-8	SA25-00916	317498	Staff was unaware that the speaker required a contract and insurance.	\$375.00

Total Unauthorized Contracts \$4,596,904.06
