



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.11

Meeting Date: September 19, 2024

Subject: Approve Resolution No. 3444: Resolution Of Intention To Convey Public Utility Easement To Sacramento Municipal Utility District At Edward Kemble and Cesar Chavez Elementary Schools

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Approve Resolution No. 3444, which provides notice of a Public Hearing and the adoption of the Sacramento Municipal Utility District Entitlements Resolution at its regularly scheduled Board Meeting on Thursday, October 3, at 6:00 PM.

Background/Rationale: The District is rebuilding Edward Kemble and Cesar Chavez Elementary Schools and may need numerous Easements for outside entities and Sacramento Municipal Utility District has jurisdiction over the electrical distribution facilities that serve the Edward Kemble and Cesar Chavez Elementary sites. Sacramento Municipal Utility District requires a utility easement to provide necessary electrical services to the site.

Pursuant to Education Code 17557, the District must adopt a Resolution of Intention to dedicate or convey any District property prior to the adoption of a Resolution which dedicates or conveys property and provide notice to a Public Hearing.

Pursuant to Education Code 17558, copies of the adopted Resolution of Intention must be posted in three public places within the District not less than 10 days before the date of the meeting and publish the notice in a newspaper of general circulation not less than 5 days before the date it plans to provide a Public Hearing and adopt the Resolution.

Financial Considerations: N/A

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Resolution No. 3444
2. Attachment A outlining location of proposed easement

Estimated Time of Presentation: N/A

Submitted by: Ben Wangberg, Facilities Planning Manager

Nathaniel Browning, Director, Planning and Property Management

Approved by: Chris Ralston, Assistant Superintendent, Facilities Support Services

Janea Marking, Chief Business and Operations Officer

Lisa Allen, Superintendent

**ACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3444

**RESOLUTION OF INTENTION TO CONVEY PUBLIC UTILITIES EASEMENT TO
SACRAMENTO MUNICIPAL UTILITY DISTRICT AT EDWARD KEMBLE AND
CESAR CHAVEZ ELEMENTARY SCHOOLS**

WHEREAS, the Sacramento City Unified School District (“District”) owns the property at Edward Kemble Elementary School located at 7495 29th St and Cesar Chavez Elementary School at 7500 32nd St, in the County of Sacramento;

WHEREAS, District’s request for Sacramento Municipal Utility District Electric Service at Edward Kemble and Cesar Chavez Schools requires installation in accordance with Sacramento Municipal Utility District’s rules and regulations;

WHEREAS, Sacramento Municipal Utility District is seeking to acquire a permanent easement (“Permanent Easement”) for the Utility Access, which will consist of the installation of two (2) utility access facilities, one located near the southern property line with service lines extending underground eastward to the second location;

WHEREAS, Sacramento Municipal Utility District’s design team has drafted an Easement Right of Way;

WHEREAS, pursuant to the Education Code § 17537, the District must adopt this Resolution of Intention, by a two-thirds vote, and establish a time at a subsequent Board meeting to hold a public hearing in order to consider adoption of a resolution, by the same vote, for the actual approval of the easement entitlements (the “*Easement Entitlements Resolution*”);

WHEREAS, utilities are necessary for the provision of adequate school housing;

WHEREAS, the Utility Easement totals 112 square feet, with one location being 24 square feet and the one location being 88 square feet connected by 300 linear feet of underground conduit and include necessary utility facilities and infrastructure required by Sacramento Municipal Utility District;

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct.
2. Pursuant to Education Code 17557, hereby determines that the Board will hold a public hearing and consider the adoption of the Sacramento Municipal Utility District Grant Easement Resolution at its regularly scheduled Board meeting on Thursday October 3, at 6:00 p.m., or as soon thereafter as the matter may be heard on the agenda.
3. Authorizes the Superintendent, or their designee, to provide notice of the Board meeting set forth above as required by law.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of September 2024, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTESTED TO:

Lavinia Phillips
President of the Board of Education

Lisa Allen
Superintendent



June 7, 2023

SCUSD
CHRIS RALSTON
425 1ST ST.
SACRAMENTO, CA 95818

Notification # 32229002

SMUD COMMITMENT LETTER

Thank you for submitting your plans for **KEMBLE CHAVEZ ELEMENTARY SCHOOL-R16** for an electric service commitment. Your cooperation enables us to give you the best service possible, as well as provide for your future requirements.

We are returning one copy of your plans indicating the service location and other requirements checked below. Our commitment is subject to changing conditions and, as a result, may not be valid after twelve months.

Please contact the Designer if additional information is desired.

Designer: Cristian Cervantes Telephone (916) 732-7037

Service will be: Overhead Underground
Volts: 277/480 Phase: Three Wire: 4 Type: Wye

(Street light service voltage will be the same as above.)

Transformer pad required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	SMUD Dwg. UVD 2.3A & 2.3A1
Conduit required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	(see sketch)
Right-of-way required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Transformer protection required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	SMUD Dwg. N/A
Primary pull box required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	SMUD Dwg. UVC 1.2 & 1.2.2
Secondary J – Box Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	SMUD Dwg. N/A
Service box required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	SMUD Dwg. N/A
Switchgear pad required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	SMUD Dwg. N/A
Other requirements:	See enclosed Booklet <input checked="" type="checkbox"/>	Prints <input checked="" type="checkbox"/>	

*A maximum fault current of 45,400 amps, symmetrical, is based on the largest transformer that could be needed to serve the Single Combined main sizes of 2,000 amps under the following assumptions:

1. The largest transformer that could be needed is 2,000 kVA with 5.3% impedance
2. A primary system impedance of zero ohms
3. No motor contributions to the fault, and
4. Zero ohms fault impedance

The meter(s) shall be located on the exterior of the building. When it is absolutely necessary to locate meters in locked rooms, cabinets, or fenced enclosures, consult SMUD's Field Metering at (916) 732-5167.

*If future load growth necessitates increasing the main switch size, the available fault current should be recalculated.

NOTE: This commitment letter may be required by local inspection authority as part of its plan check requirements.



June 7, 2023

SCUSD
CHRIS RALSTON
425 1ST ST.
SACRAMENTO, CA 95818

SUBJECT: ELECTRIC SERVICE REQUIREMENTS

Project Location: 7495 29TH ST.

Notification # 32229002

In order to schedule construction activity to provide timely permanent electric service to your development, the Sacramento Municipal Utility District (SMUD) requires the following:

- A. Property owner will sign and return the enclosed Conveyance of Electric Distribution Facilities. Please Note: SMUD construction cannot be scheduled until signed documents are returned.
- B. Developer's compliance with SMUD Rules and Electric Service Requirements. Copies are available upon request.
- C. Due to the time needed for construction scheduling, SMUD fees need to be paid as soon as possible after receipt of the billing contract.
- D. Costs for relocating or modifying SMUD facilities, whether in a street or private right-of-way, as a result of a commercial, industrial, or apartment development, shall be reimbursed by the developer prior to any work being done by SMUD.
- E. The project coordinator should notify SMUD's Designer of any changes in the project's estimated start date to avoid unnecessary delays of SMUD construction.
- F. SMUD may need to secure an easement from you and possibly other private parties and/or permits from various public agencies to provide electric service to your development. If an easement is required, SMUD's Real Estate Services will contact you, typically within 2-3 weeks to properly execute a Grant of Easement, please see attached example. If you have questions or concerns regarding these items, please contact your assigned SMUD Designer as SMUD construction cannot start until these requirements are satisfied.
- G. Party responsible for electric bills should make application for service with SMUD Customer Services Department at 1-888-742-7683 as soon as possible. Connection of electric service can be scheduled upon receipt of the electrical inspection by the city/county.
- H. All metering and switchgear design and placement must be submitted and approved by SMUD's Field Metering prior to installation. Please submit metering and switchgear designs to SMUD at metershopsubmittals@smud.org or mail to: SMUD, Attention: Field Metering, Mail Stop EB 102, 4401 Bradshaw Road, Sacramento, CA 95827-3834 or contact them at (916) 732-5167.
- I. Multi-unit buildings must be addressed in compliance with the enclosed addressing guidelines prior to connection of electric service. A copy of the site plan showing building addresses, unit numbers, and electric service locations should be received by SMUD's Designer at least ten (10) working days prior to obtaining City/County inspection approval in order to avoid service delays. Meters cannot be set until specific building addresses and unit numbers are known and clearly identified on buildings and electric service equipment.

- J. The project coordinator will conduct a pre-construction meeting prior to the start of trenching for the electric system. At the time of your pre-construction meeting you will need to supply SMUD's inspector with a copy of your building permit and a valid electrical service need date. Inspection of SMUD's required civil improvements cannot begin without these items nor until the meeting has been held. To schedule your appointment, please call (916) 732-5990.

Please retain these requirements for your information.

Sincerely,



Cristian Cervantes
Engineering Designer
Design and Construction Services
Grid Assets
(916) 732-7037



June 7, 2023

SCUSD
CHRIS RALSTON
425 1ST ST.
SACRAMENTO, CA 95818

Notification # 32229002

SUBJECT: CONVEYANCE OF ELECTRIC DISTRIBUTION FACILITIES

In response to your request for service at **KEMBLE CHAVEZ ELEMENTARY SCHOOL-R16**, the Sacramento Municipal Utility District (SMUD) proposes to install electrical facilities (cable, transformers, switchgear) within or upon certain underground electric distribution facilities (conduits, boxes, pads) to be installed by the property owner as shown on the attached drawing.

SMUD required facilities are to be installed in accordance with its rules and regulations. Conveyance of the owner provided electric distribution facilities will be made to SMUD upon inspection approval.

Standard District Procedure is to obtain this conveyance after SMUD inspectors have approved the owner's installation of the facilities which can sometimes result in delays in providing service. In order to avoid delays SMUD will accept conveyance of these facilities prior to the owner's installation and SMUD inspection approval, provided the legal property owner(s) agree:

- A. To install SMUD required electric distribution facilities, with above ground appurtenances as described below and in the attached drawing. Such installation will be in accordance with SMUD Rules, Regulations, and Electric Service Requirements.
- B. To grant title to the installed facilities to SMUD.
- C. To insure integrity and accuracy of facilities (conduits, boxes, pads, etc.) for one year upon system being completed and energized.

Those electric distribution facilities conveyed to SMUD consist of:*

_____	Ft. - 2" Conduit
_____	Ft. - 3" Conduit
<u>610</u>	Ft. - 4" Conduit
_____	Ft. - 5" Conduit
_____	Ft. - 6" Conduit
<u>1</u>	Each Transformer Pad(s)
<u>1</u>	Each Primary Pull Box(es)
_____	Each Secondary J – Box(es)
_____	Each Service Box(es)
_____	Each Switchgear Pad(s)

*Conduit footages are approximate.

Please indicate your acceptance by signing in the space provided and returning this letter to SMUD Distribution Line Design, Grid Assets, 4401 Bradshaw Rd., MS EA105, Sacramento, CA 95827-3834.

I, _____, owner and grantor agree to the terms and conditions stated above and hereby grant, bargain, and convey to ~~SACRAMENTO MUNICIPAL UTILITY DISTRICT~~, a municipal utility district, Grantee, its successors and assigns, free and clear of all liens and encumbrances, those certain underground electric distribution facilities, with any above ground appurtenances described above and in the attached drawing, now installed or to be installed on or adjacent to grantor's premises in the County of Sacramento, State of California.

Owner Name Signature

Owner Name Print

Address: _____

Phone:

Date: _____

Designer Name: Cristian Cervantes

Notification #: **32229002**

No fee for recordation
Govt. Code Sec 6103
RECORD AT REQUEST OF AND RETURN TO:
Sacramento Municipal Utility District
Attention: Real Estate Services MS K222
PO Box 15830
Sacramento, CA 95852-1830
NO COUNTY TRANSFER TAX DUE
PER R & T Code 11922
SMUD BY:

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

A.P.N. Ptn

R/W *
SO *

SAMPLE TEMPLATE

GRANT OF EASEMENT

***, Grantor(s), is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:**

*

Grantor(s) hereby grant(s) to SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD), a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, risers, poles, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof.

Said right includes the trimming and removal by Grantee of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area.

Grantor understands and acknowledges that the Facilities will be installed within the Easement Area based on Grantee's design and actual site conditions. Upon completion of the installation, SMUD shall obtain a survey by a licensed land surveyor setting forth a legal description of the area actually occupied by the Facilities and required for complete enjoyment of the rights granted herein. SMUD will, within a reasonable period of time, record a Notice of Final Description of Easement Area referencing this document and setting forth the legal description of the surveyed area, which will thereupon become the Easement Area. Upon recordation of the Notice of Final Description, the scope of the easement granted by this document shall be limited to the property described in the Notice of Final Description plus the rights of ingress and egress.

Dated: _____

Signature Block _____

EXHIBIT A

The centerline of the 5 foot Easement Area shall be coincidental with the centerline of the said Facilities constructed in, on, over, under, across and along the Grantor(s) property. Additionally, the Easement Area will include the area occupied by the SMUD Facilities and appurtenances.

ADDRESSING GUIDELINES FOR MULTI-UNIT BUILDINGS

An efficient method of addressing new buildings in the Sacramento area has been mutually agreed on by Fire, Police, Postal Service, Public Works, and utility companies. The advent of automated mail processing and computer controlled emergency services (911 System) has made it critical that proper addressing be emphasized. This is a guide for developers, managers and owners to use when addressing a new project.

Multiple buildings in same complex:

- One street address for entire complex

Each unit has a separate unique numeric address – no duplicates.

Example: 1000 Main St Units 1 – 96

Note: This is the method preferred by the Sacramento County Sheriff's Department.

or

- A separate street address for each building in complex

Each unit has a separate unique numeric address – no duplicates within the complex.

Example: 1000 Main St Units 1 – 16
1002 Main St Units 17 – 32
1004 Main St Units 33 – 48, etc.

(Note: Unit numbers increase as street numbers increase.)

or

Unit numbering repeats, but is not duplicated within each street address.
(Least Preferred)

Example: 1000 Main St Units 1 – 16
1002 Main St Units 1 – 16
1004 Main St Units 1 – 16, etc.

For two-story buildings, use odd numbers downstairs, and even numbers upstairs.

For multi-story buildings, use sequential numbering for each floor.

Example: 1st floor 100 – 199
2nd floor 200 – 299
3rd floor 300 – 399, etc.

Do not do this:

- One street address for entire complex with
 - Buildings numbered or lettered
 - Unit numbers or letters duplicated

Example: 1000 Main St Bldg A or 1 Units 1 – 16
Bldg B or 2 Units 1 – 16
Bldg C or 3 Units 1 – 16

(1000 Main St #A1 – A16)

1000 Main St Bldg 1 or A Units A – H
Bldg 2 or B Units A – H
Bldg 3 or C Units A – H

(1000 Main St #1-A – 1-H)

- A separate street address for each building in complex

– Units lettered rather than numbered

Example: 1000 Main St A – H
1002 Main St A – H
1004 Main St A – H

Alpha's are not acceptable (i.e.: A, B, C, D, etc).

Hyphens are not acceptable (i.e.: 1-3, 1-A).

Alpha-numeric combinations are not acceptable.

Do not duplicate.

Your cooperation in adopting the preferred addressing is appreciated.

Prior to final internal addressing, all builders or their architects should contact:

Address Management Systems
United States Postal Service
3775 Industrial Blvd
West Sacramento CA 95799-0043

Phone: 916-373-8055