



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1k

Meeting Date: June 6, 2024

Subject: Approve Resolution No. 3417: Delegating Duty to Accept Bids and Award Construction Contracts

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Department: Facilities Support Services

Recommendation: The Superintendent is recommending the Board approve and adopt Resolution No. 3417 Delegating Duty to Accept Bids and Award Construction Contracts.

Background/Rationale:

The Governing Board’s meeting schedule may not be complementary with the bid opening dates and delaying the award until the next available meeting date would cause unnecessary project delay. Staff recommends that the Governing Board delegate to the Superintendent or designee the authority to accept bids meeting Public Contract and Education Code requirements, execute the contracts, and commence work without the Governing Board taking formal action on any such contracts. This practice has become a normal business process and has been approved by the Board in prior years. The effective dates of this Resolution are June 21, 2024, through August 1, 2024. This Resolution will only be used if approval by the Board at a Board meeting will delay the start of a project.

Financial Considerations: N/A

LCAP Goal (s): Operational Excellence

Documents Attached:

1. Resolution No. 3417

Estimated Time of Presentation: N/A

Submitted by: Chris Ralston, Assistant Superintendent, Facilities

Approved by: Janea Marking, Chief Business & Operations Officer

Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Resolution No. 3417

BEFORE THE GOVERNING BOARD OF THE
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA

**RESOLUTION DELEGATING DUTY TO ACCEPT BIDS
AND AWARD CONSTRUCTION CONTRACTS**

WHEREAS, the Sacramento City Unified School District has been and is in the process of accepting bids and awarding prime contracts for various maintenance and construction work; and

WHEREAS, time is of the essence in accepting the lowest responsible and/or best value bid, awarding the contract and completing work, or rejecting bids as appropriate; and

WHEREAS, regular meetings of the Board of Education will not be held on a schedule consistent with the bid opening dates for these facilities projects;

BE IT RESOLVED THAT the Superintendent or her designee is delegated the authority to act on behalf of the Board of Education from June 21, 2024, through August 1, 2024, to award and execute prime contracts to the lowest responsible and/or best value bidder, or reject bids as appropriate; and

BE IT FURTHER RESOLVED THAT should any lowest responsible and/or best value bidder exceed the estimated cost for that prime contract, the Superintendent or designee may award and execute the contract for that work if the Superintendent or designee consults with the Chief Business Officer and determines that the bid should be accepted rather than rebidding the contract; and

BE IT FURTHER RESOLVED THAT any and all contracts entered into on behalf of the District pursuant to this resolution shall be reported to the board at the next regularly scheduled meeting following execution.

State of California)
County of Sacramento)

PASSED and ADOPTED this 6th day of June, 2024, by the Board of Education of the Sacramento City Unified School District, State of California, by the following vote;

Ayes:
Noes:
Absent:

ATTESTED TO:

Lavinia Grace Phillips, President, Board of Education, Area 7

Date: _____

Lisa Allen, Clerk of the Board