



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1g

Meeting Date: December 19, 2024

Subject: Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 12/19/24

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
1	District Office of Community Schools	SA25-00535	317308	Ceasing services, did not properly engage with labor partners prior to services starting.	\$5,766.00
2	Special Education	SA25-00169	108282	Ceasing services, did not properly engage with labor partners prior to services starting.	\$45,437.02
3	Special Education	SA25-00121	108282	Ceasing services, did not properly engage with labor partners prior to services starting.	\$75,590.31
4	Special Education	SA25-00120	108282	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,824,820.61
5	Special Education	SA25-00557	119646	Ceasing services, did not properly engage with labor partners prior to services starting.	\$945.00
6	Special Education	SA25-00556	119646	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,350.00
7	Special Education	SA25-00417	122750	Ceasing services, did not properly engage with labor partners prior to services starting. Board approved \$428,924.60 on 11/21/24.	\$10,000.00
8	Special Education	SA25-00596	122750	Ceasing services, did not properly engage with labor partners prior to services starting.	\$159,186.06
9	Special Education	SA25-00528	122750	Ceasing services, did not properly engage with labor partners prior to services starting.	\$211,568.14
10	Special Education	SA25-00524	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$6,171.00
11	Special Education	SA25-00588	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$52,580.00
12	Special Education	SA25-00597	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$57,200.00
13	Special Education	SA25-00589	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$189,447.50
14	Special Education	SA25-00611	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$266,145.00
15	Special Education	SA25-00532	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$444,474.68

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
16	Special Education	SA25-00592	124465	Ceasing services, did not properly engage with labor partners prior to services starting.	\$548,787.50
17	Special Education	SA25-00217	125900	Ceasing services, did not properly engage with labor partners prior to services starting.	\$97,920.56
18	Special Education	SA25-00500	127505	Ceasing services, did not properly engage with labor partners prior to services starting.	\$584.40
19	Special Education	SA25-00620	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$690.64
20	Special Education	SA25-00619	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$119,460.00
21	Special Education	SA25-00618	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$132,279.50
22	Special Education	SA25-00527	128858	Ceasing services, did not properly engage with labor partners prior to services starting.	\$364,212.00
23	Special Education	SA25-00591	308852	Ceasing services, did not properly engage with labor partners prior to services starting.	\$16,750.00
24	Special Education	SA25-00475	310513	Ceasing services, did not properly engage with labor partners prior to services starting.	\$439,577.37
25	Special Education	SA25-00614	310513	Ceasing services, did not properly engage with labor partners prior to services starting.	\$933,172.17
26	Special Education	SA25-00615	310723	Ceasing services, did not properly engage with labor partners prior to services starting.	\$310.00
27	Special Education	SA25-00558	311063	Ceasing services, did not properly engage with labor partners prior to services starting.	\$78,779.25
28	Special Education	SA25-00616	311063	Ceasing services, did not properly engage with labor partners prior to services starting.	\$94,485.15
29	Special Education	SA25-00585	312286	Ceasing services, did not properly engage with labor partners prior to services starting.	\$27,146.25
30	Special Education	SA25-00584	312286	Ceasing services, did not properly engage with labor partners prior to services starting.	\$90,907.50
31	Special Education	SA25-00586	312347	Ceasing services, did not properly engage with labor partners prior to services starting.	\$38,162.33
32	Special Education	SA25-00220	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$74,593.75
33	Special Education	SA25-00587	313542	Ceasing services, did not properly engage with labor partners prior to services starting.	\$82,159.20
34	Special Education	SA25-00552	313960	Ceasing services, did not properly engage with labor partners prior to services starting.	\$3,342.00

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
35	Special Education	SA25-00554	314333	Ceasing services, did not properly engage with labor partners prior to services starting.	\$68,612.50
36	Special Education	SA25-00559	314862	Ceasing services, did not properly engage with labor partners prior to services starting.	\$12,794.90
37	Special Education	SA25-00355	315263	Ceasing services, did not properly engage with labor partners prior to services starting.	\$6,819.28
38	Special Education	SA25-00530	315263	Ceasing services, did not properly engage with labor partners prior to services starting.	\$25,141.27
39	Special Education	SA25-00572	315263	Ceasing services, did not properly engage with labor partners prior to services starting.	\$61,185.26
40	Special Education	SA25-00581	315901	Ceasing services, did not properly engage with labor partners prior to services starting.	\$24,224.00
41	Special Education	SA25-00533	316220	Ceasing services, did not properly engage with labor partners prior to services starting.	\$9,288.00
42	Special Education	SA25-00216	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$30,530.00
43	Special Education	SA25-00103	316339	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,035,852.75
44	Special Education	SA25-00613	317176	Ceasing services, did not properly engage with labor partners prior to services starting.	\$30,978.85
45	Special Education	SA25-00074	317191	Ceasing services, did not properly engage with labor partners prior to services starting.	\$4,950.00
46	Special Education	R25-02651	317330	Ceasing services, did not properly engage with labor partners prior to services starting.	\$1,125.00
Total Unauthorized Contracts					\$7,805,502.70