



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

**Meeting Date:** September 5, 2024

**Subject:** Approval of Unauthorized Vendor Payments

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve the attached list of vendor payments

**Background/Rationale:** Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. List of unauthorized vendor payments

**Estimated Time:** N/A

**Submitted by:** Janea Marking, Chief Business and Operations Officer

**Approved by:** Lisa Allen, Superintendent



Sacramento City Unified School District  
Business Services

**Unauthorized Vendor Payment Approval**

The following “Unauthorized Vendors” cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 9/5/24

#	Department	Vendor ID#	Reason	Amount Due
1.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$546,570.19
2.	Special Education	119646	Ceasing services, new labor partner process was not followed	\$23,356.25
3.	Special Education	100394	Ceasing services, new labor partner process was not followed	\$4,185.00
4.	Special Education	317003	Ceasing services, new labor partner process was not followed	\$2,500.00
5.	Special Education	310723	Ceasing services, new labor partner process was not followed	\$3,100.00
6.	Special Education	119646	Ceasing services, new labor partner process was not followed	\$4,175.00
7.	Special Education	126132	Ceasing services, new labor partner process was not followed	\$630.00
8.	Special Education	313960	Ceasing services, new labor partner process was not followed	\$6,684.00
9.	Special Education	128858	Ceasing services, new labor partner process was not followed	\$50,502.00
10.	Special Education	11011	Ceasing services, new labor partner process was not followed	\$220,158.79
11.	Special Education	124465	Ceasing services, new labor partner process was not followed	\$961,477.05