

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.2

Meeting Date: September 5, 2024

<u>Subject</u>	Public Hearing for Resolution No. 3433 Resolution to Convey Public Utilities Easement to Sacramento Municipal Utility District at Oak Ridge Elementary School
	Information Item Only Approval on Consent Agenda Conference (for discussion only) Conference/First Reading (Action Anticipated:) Conference/Action
	Action Public Hearing

Division: Facilities Support Services

Recommendation: Provide a Public Hearing on Resolution No. 3433, which conveys easement entitlements to Sacramento Municipal Utility District for a utilities easement at Oak Ridge Elementary as part of the new construction at that site. Approve subsequent Resolution No. 3433 as part of the Consent Agenda during the same meeting.

<u>Background/Rationale</u>: The District is rebuilding Oak Ridge Elementary and Sacramento Municipal Utility District has jurisdiction over the electrical distribution facilities that serve the Oak Ridge site. Sacramento Municipal Utility District requires a utility easement to move and provide electrical services to the site.

Financial Considerations: N/A

<u>LCAP Goal(s)</u>: Maintain Safe Learning Environments & Dismantle Inequities; Maintain Safe & Clean Environments and Sufficient Supplies

Documents Attached:

1. Notice of Public Hearing

2. Executive Summary

3. SMUD Commitment Letter and Easement Documents

Estimated Time of Presentation: 5 minutes

Submitted by: Ben Wangberg, Facilities Planning Manager

Nathaniel Browning, Director of Capital Projects, Facilities,

and Resource Management

Approved by: Chris Ralston, Assistant Superintendent of Facilities

Janea Marking, Chief Business and Operations Office

Lisa Allen, Superintendent

Sacramento City Unified School District

Compliance with Education Code Article 15 [17556-17561] Dedication of Real Property

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a Public Hearing will be held as follows:

Topic of Hearing:

Resolution No. 3433: Resolution to Convey Utility Easement Entitlements to Sacramento Municipal Utility District for Oak Ridge Elementary

Copies of this program may be inspected at:

Serna Educational Center 5735 47th Avenue Sacramento, CA 95824

Facilities Department Office 425 1st Ave Sacramento, CA 95818

Oak Ridge Elementary Site 4501 Martin Luther King Jr. Blvd. Sacramento, CA 95820

The Sacramento City Unified School District Governing Board will consider adoption of a Resolution to Convey Utility Easement Entitlements to Sacramento Municipal Utility District at Oak Ridge Elementary School.

HEARING DATE: September 5, 2024

TIME: 6:00 p.m.

LOCATI	ON: Serna Educational Center 5735 47 th Avenue Sacramento, CA 95824
	DITIONAL INFORMATION CONTACT: SCUSD Facilities Support Services Department 95-3970 x 450005

Board of Education Executive Summary

Facilities Support Services

Public Hearing for Resolution No. 3433 Resolution to Convey Public Utilities Easement to Sacramento Municipal Utility District at oak Ridge Elementary September 5, 2024



I. Overview/History of Department or Program

Measure H was passed in 2020. It provided funding to reconstruct Oak Ridge Elementary School. The District is currently in the construction phase for this project. During this phase, the District is working with local jurisdictions, and Sacramento Municipal Utility District has jurisdiction over the electrical distribution facilities that will serve Oak Ridge Elementary. Sacramento Municipal Utility District requires a utility easement for it to provide electrical services to this facility.

To initiate the process for a utility easement, Education Code 17557 specifies that the District has to provide a resolution of its intention to dedicate real property. On the August 8, 2024, Board of Education Meeting, the Governing Board adopted Resolution No. 3430 which declared the District's intention to convey District property located at 4501 Martin Luther King Jr. Blvd., Sacramento, CA 95820, to Sacramento Municipal Utility District for a utility easement.

Thereafter, Pursuant to Education Code 17558, copies of Resolution No. 3430 were posted in three public places within the District and a Notice of Public Hearing was published in the Daily Recorder on August 27, 2024.

II. Driving Governance:

Education Code Article 15 §17556-17561

III. Budget:

N/A

IV. Goals, Objectives and Measures:

Convey Utility Easement Entitlements to Sacramento Municipal Utility District for it to provide electrical services to Oak Ridge Elementary School.

V. Major Initiatives:

N/A

VI. Results:

Upon completion, Oak Ridge Elementary School will have adequate electrical services provided by Sacramento Municipal Utility District to run its operations.

VII. Lessons Learned/Next Steps:

Adopt Resolution No. 3433, which conveys Utility Easement Entitlements to Sacramento Municipal Utility District for the Oak Ridge Elementary School.



June 9, 2023

SACRAMENTO CITY UNIFIED SCHOOL ATTENTION: DANNY MCKEVITT 425 1ST AVE SACRAMENTO CA 95818

Notification # 32228966

SMUD COMMITMENT LETTER

Thank you for submitting your plans for **4501 MARTIN LUTHER KING JR. BL** for an electric service commitment. Your cooperation enables us to give you the best service possible, as well as provide for your future requirements.

We are returning one copy of your plans indicating the service location and other requirements checked below. Our commitment is subject to changing conditions and, as a result, may not be valid after twelve months.

Please contact the Designer if additional information is desired.

Designer: KEITH BRENK			Telephone (916) 732-7339			
Service will be:	Overhead	[]	Undergr	ound [X]	
Volts: 277/480	Phase: THR	EE	Wire:	4	Type:	WYE
(Street light service vo	oltage will be the	same	as above.))		
Transformer pad requ	ired:	Yes	[X]	No	[]	SMUD Dwg. UVD 2.2 & 2.2A
Conduit required:		Yes	[X]	No	[]	(see sketch)
Right-of-way required:		Yes	[X]	No	[]	
Transformer protection	n required:	Yes	[]	No	[X]	see sketch and SMUD Dwg. N/A
Primary pull box required:		Yes	[X]	No	[]	SMUD Dwg. UVC 1.2, & 1.2.9
Secondary J – Box Required:		Yes	[]	No	[X]	SMUD Dwg. N/A
Service box required:		Yes	[]	No	[X]	SMUD Dwg. N/A
Switchgear pad required:		Yes	[]	No	[X]	SMUD Dwg. N/A
Other requirements:	See enclosed	В	ooklet [X	() F	rints [X]	

- 1. The largest transformer that could be needed is 1500 kVA with 5.3 % impedance
- 2. A primary system impedance of zero ohms
- 3. No motor contributions to the fault, and
- 4. Zero ohms fault impedance

The meter(s) shall be located on the exterior of the building. When it is absolutely necessary to locate meters in locked rooms, cabinets, or fenced enclosures, consult SMUD's Field Metering at (916) 732-5167.

*If future load growth necessitates increasing the main switch size, the available fault current should be recalculated.

NOTE: This commitment letter may be required by local inspection authority as part of its plan check requirements.

^{*}A maximum fault current of 34,100 amps, symmetrical, is based on the largest transformer that could be needed to serve the Single [X] Combined [] main sizes of 1600 amps under the following assumptions:



June 5, 2023

SACRAMENTO CITY UNIFIED SCHOOL ATTENTION: DANNY MCKEVITT 425 1ST AVE SACRAMENTO CA 95818

SUBJECT: ELECTRIC SERVICE REQUIREMENTS

Project Location: 4501 MARTIN LUTHER KING JR. BL Notification # 32228966

In order to schedule construction activity to provide timely permanent electric service to your development, the Sacramento Municipal Utility District (SMUD) requires the following:

- A. Property owner will sign and return the enclosed Conveyance of Electric Distribution Facilities.

 Please Note: SMUD construction cannot be scheduled until signed documents are returned.
- B. Developer's compliance with SMUD Rules and Electric Service Requirements. Copies are available upon request.
- C. Due to the time needed for construction scheduling, SMUD fees need to be paid as soon as possible after receipt of the billing contract.
- D. Costs for relocating or modifying SMUD facilities, whether in a street or private right-of-way, as a result of a commercial, industrial, or apartment development, shall be reimbursed by the developer prior to any work being done by SMUD.
- E. The project coordinator should notify SMUD's Designer of any changes in the project's estimated start date to avoid unnecessary delays of SMUD construction.
- F. SMUD may need to secure an easement from you and possibly other private parties and/or permits from various public agencies to provide electric service to your development. If an easement is required, SMUD's Real Estate Services will contact you, typically within 2-3 weeks to properly execute a Grant of Easement, please see attached example. If you have questions or concerns regarding these items, please contact your assigned SMUD Designer as SMUD construction cannot start until these requirements are satisfied.
- G. Party responsible for electric bills should make application for service with SMUD Customer Services Department at 1-888-742-7683 as soon as possible. Connection of electric service can be scheduled upon receipt of the electrical inspection by the city/county.
- H. All metering and switchgear design and placement must be submitted and approved by SMUD's Field Metering prior to installation. Please submit metering and switchgear designs to SMUD at metershopsubmittals@smud.org or mail to: SMUD, Attention: Field Metering, Mail Stop EB 102, 4401 Bradshaw Road, Sacramento, CA 95827-3834 or contact them at (916) 732-5167.
- Multi-unit buildings must be addressed in compliance with the enclosed <u>addressing guidelines</u> prior to connection of electric service. A copy of the site plan showing building addresses, unit numbers, and electric service locations should be received by SMUD's Designer at least ten (10) working days prior to obtaining City/County inspection approval in order to avoid service delays. Meters cannot be set until specific building addresses and unit numbers are known and clearly identified on buildings and electric service equipment.

J. The project coordinator will conduct an on-site pre-construction meeting with a SMUD inspector a minimum of 48 hours in advance of construction. At the time of your pre-construction meeting you will need to supply SMUD's inspector with a copy of your building permit and a valid electrical service need date. <u>Inspection of SMUD's required civil improvements cannot begin without these items nor until the meeting has been held</u>. To schedule your appointment, please call (916) 732-5990.

Please retain these requirements for your information.

Sincerely,

KEITH BRENK Engineering Designer Design and Construction Services Grid Assets (916) 732-7339



June 5, 2023

SACRAMENTO CITY UNIFIED SCHOOL ATTENTION: DANNY MCKEVITT 425 1ST AVE SACRAMENTO CA 95818

Notification # 32228966

SUBJECT: CONVEYANCE OF ELECTRIC DISTRIBUTION FACILITIES

In response to your request for service at **4501 MARTIN LUTHER KING JR. BL**, the Sacramento Municipal Utility District (SMUD) proposes to install electrical facilities (cable, transformers, switchgear) within or upon certain underground electric distribution facilities (conduits, boxes, pads) to be installed by the property owner as shown on the attached drawing.

SMUD required facilities are to be installed in accordance with its rules and regulations. Conveyance of the owner provided electric distribution facilities will be made to SMUD upon inspection approval.

Standard District Procedure is to obtain this conveyance after SMUD inspectors have approved the owner's installation of the facilities which can sometimes result in delays in providing service. In order to avoid delays SMUD will accept conveyance of these facilities prior to the owner's installation and SMUD inspection approval, provided the legal property owner(s) agree:

- A. To install SMUD required electric distribution facilities, with above ground appurtenances as described below and in the attached drawing. Such installation will be in accordance with SMUD Rules, Regulations, and Electric Service Requirements.
- B. To grant title to the installed facilities to SMUD.
- C. To ensure integrity and accuracy of facilities (conduits, boxes, pads, etc.) for one year upon system being completed and energized.

Those electric distribution facilities conveyed to SMUD consist of:*

	Ft 2" Conduit
	Ft 3" Conduit
1040	Ft 4" Conduit
	Ft 5" Conduit
	Ft 6" Conduit
1	Each Transformer Pad(s)
1	Each Primary Pull Box(es)
	Each Secondary J – Box(es)
	Each Service Box(es)
	Fach Switchgear Pad(s)

^{*}Conduit footages are approximate.

Please indicate your acceptance by signing in the space provided and returning this letter to SMUD Distribution Line Design, Grid Assets, 4401 Bradshaw Rd., MS EA105, Sacramento, CA 95827-3834.					
Grantee, its successors and assigns, free and cleadistribution facilities, with any above ground appur	, owner and grantor agree to the terms and conditions stated above MENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, ar of all liens and encumbrances, those certain underground electric rtenances described above and in the attached drawing, now installed or s in the County of Sacramento, State of California.				
Owner Name Signature	Owner Name Print				
Address:					
Phone:	Deter				
	Date:				
	Designer Name: KEITH BRENK				
	Notification #: 32228966				

No fee for recordation
Govt. Code Sec 6103
RECORD AT REQUEST OF AND RETURN TO:
Sacramento Municipal Utility District
Attention: Real Estate Services MS B209
PO Box 15830
Sacramento, CA 95852-1830
NO COUNTY TRANSFER TAX DUE
PER R & T Code 11922
SMUD BY:

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

A.P.N. Ptn

R/W *

SO *

SAMPLE TEMPLATE

GRANT OF EASEMENT

*, Grantor(s), is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:

*

Grantor(s) hereby grant(s) to SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD), a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, risers, poles, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof.

Said right includes the trimming and removal by Grantee of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area.

Grantor understands and acknowledges that the Facilities will be installed within the Easement Area based on Grantee's design and actual site conditions. Upon completion of the installation, SMUD shall obtain a survey by a licensed land surveyor setting forth a legal description of the area actually occupied by the Facilities and required for complete enjoyment of the rights granted herein. SMUD will, within a reasonable period of time, record a Notice of Final Description of Easement Area referencing this document and setting forth the legal description of the surveyed area, which will thereupon become the Easement Area. Upon recordation of the Notice of Final Description, the scope of the easement granted by this document shall be limited to the property described in the Notice of Final Description plus the rights of ingress and egress.

Dated:	*Signature Block*

EXHIBIT A

The centerline of the 5 foot Easement Area shall be coincidental with the centerline of the said Facilities constructed in, on, over, under, across and along the Grantor(s) property. Additionally, the Easement Area will include the area occupied by the SMUD Facilities and appurtenances.

ADDRESSING GUIDELINES FOR MULTI-UNIT BUILDINGS

An efficient method of addressing new buildings in the Sacramento area has been mutually agreed on by Fire, Police, Postal Service, Public Works, and utility companies. The advent of automated mail processing and computer controlled emergency services (911 System) has made it critical that proper addressing be emphasized. This is a guide for developers, managers and owners to use when addressing a new project.

Multiple buildings in same complex:

One street address for entire complex

Each unit has a separate unique numeric address – no duplicates.

Example: 1000 Main St Units 1 - 96

Note: This is the method preferred by the Sacramento County Sheriff's Department.

or

A separate street address for each building in complex

Each unit has a separate unique numeric address – no duplicates within the complex.

Example: 1000 Main St Units 1 - 16

1002 Main St Units 17 – 32 1004 Main St Units 33 – 48, etc.

(Note: Unit numbers increase as street numbers increase.)

or

Unit numbering repeats, but is not duplicated within each street address. (Least Preferred)

Example: 1000 Main St Units 1 - 16

1002 Main St Units 1 – 16 1004 Main St Units 1 – 16, etc.

For two-story buildings, use odd numbers downstairs, and even numbers upstairs.

For multi-story buildings, use sequential numbering for each floor.

Example: 1st floor 100 – 199

2nd floor 200 – 299 3rd floor 300 – 399, etc.

Do not do this:

- One street address for entire complex with
 - Buildings numbered or lettered
 - Unit numbers or letters duplicated

Example: 1000 Main St Bldg A or 1 Units 1 – 16

Bldg B or 2 Units 1 - 16Bldg C or 3 Units 1 - 16

(1000 Main St #A1 – A16)

1000 Main St Bldg 1 or A Units A - H

Bldg 2 or B Units A - HBldg 3 or C Units A - H

(1000 Main St #1-A - 1-H)

- · A separate street address for each building in complex
 - Units lettered rather than numbered

Example: 1000 Main St A – H 1002 Main St A – H 1004 Main St A – H

Alpha's are not acceptable (i.e.: A, B, C, D, etc).

Hyphens are not acceptable (i.e.: 1-3, 1-A).

Alpha-numeric combinations are not acceptable.

Do not duplicate.

Your cooperation in adopting the preferred addressing is appreciated.

Prior to final internal addressing, all builders or their architects should contact:

Address Management Systems United States Postal Service 3775 Industrial Blvd West Sacramento CA 95799-0043

Phone: 916-373-8055

GRANT OF EASEMENT

Sacramento City Unified School District, Grantor, is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:

As described in that certain GRANT DEED, dated April 24,1950, recorded in the office of the Recorder of Sacramento County on November 14, 1950, in Book 1943 of Official Records at Page 448.

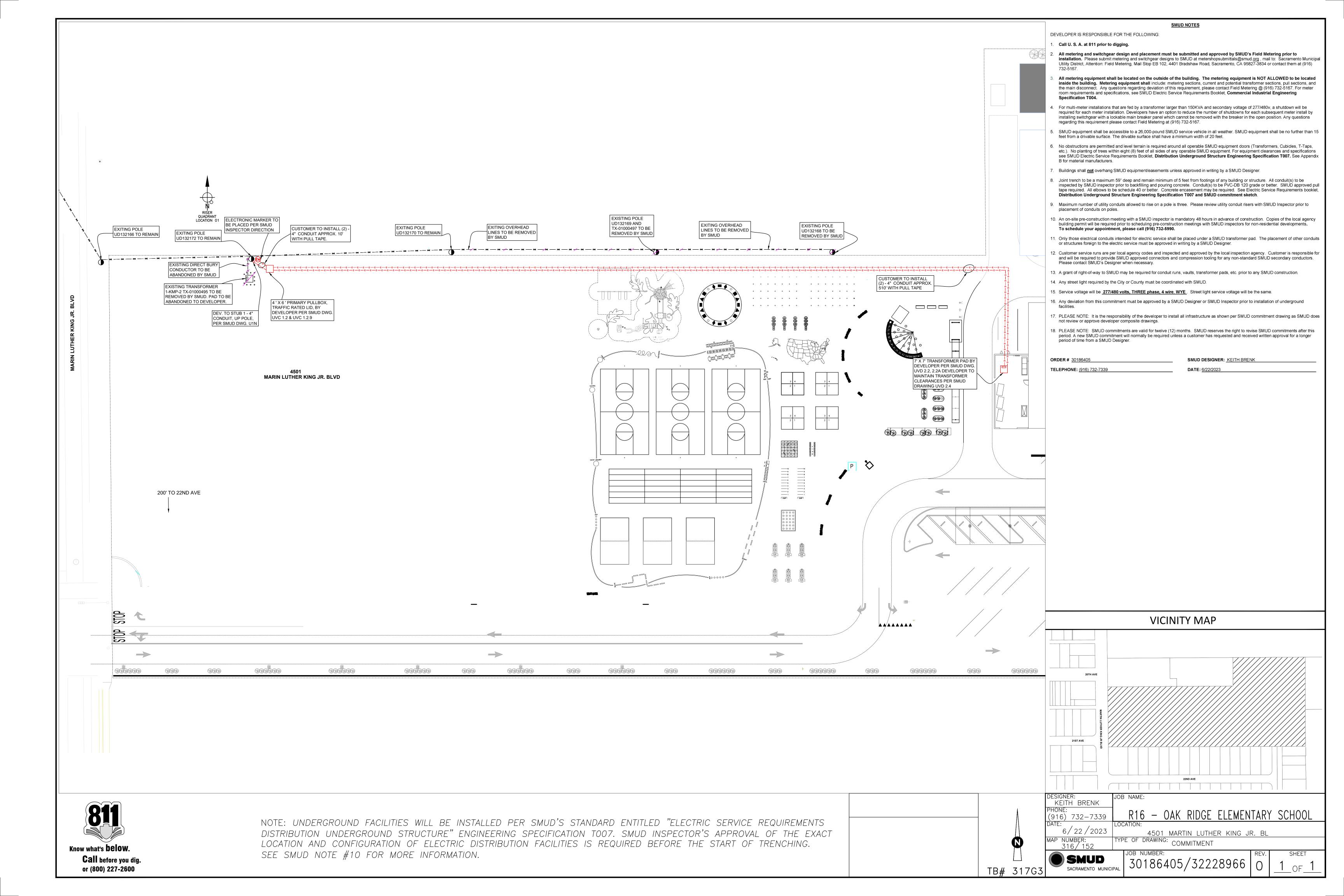
Grantor hereby grants to SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof.

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Dated:	Grantor: Sacramento City Unified School Distric
	BY:
	Print Name:
	Its:

SO 30186405



CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFOR	RNIA	}		
COUNTY OF		_ }		
Date		(here	nsert name and title of the officer))
personally appeared				
are subscribed to the the same in his/her/t	e within instrume heir authorized o erson(s), or the e	ent and acknor capacity(ies), a	ence to be the person(s) wledged to me that he/s nd that by his/her/their nalf of which the person	she/they executed signature(s) on
I certify under PENA the foregoing paragr	-		aws of the State of Calif	ornia that
WITNESS my hand a	and official seal.			
Notary Public				
hereby accepts for pub grant and consents to t	lic purposes the a he recordation the pursuant to auth	interest in real nereof. The un shority conferre	FILITY DISTRICT, a muproperty conveyed by dersigned officer is authord by Resolution No. 89	the foregoing deed or norized to execute this
Blandon Granger, Supe Real Estate Services	rvisor		Date	