



07/31/2024

Subject: Request for Approval to Add Subcontractor to Project

To: Sacramento Unified School District.

I hope this message finds you well. I am writing to request approval to add a subcontractor to our current project, Parkway Elementary shade structure. The subcontractor we wish to add is Lassiter Excavating, who specializes in earthwork and paving.

**Reason for Request:** Unfortunately, the employee who we had allocated to perform the drilled piers is out on medical leave for an indefinite period.

**Subcontractor Details:**

- **Company Name:** Lassiter Excavating/DBA Pool it Out
- **Scope of Work:** Drilled 8 piers
- **Duration:** Two Days. 7/31/24-08/01/24
- **CSLB #** 579261
- **DIR#** 1000005537
- **Address:** PO BOX 861 Tracy, CA 95376
- **Phone Number:** 925-449-3112

We have thoroughly vetted Lassiter Excavating and are confident in their ability to deliver quality work within the project's timeline and budget. Their involvement will ensure that we meet our project milestones and deliverables without compromising on quality.

I kindly request your approval to proceed with this addition. Please let me know if you need any further information or have any concerns. We aim to integrate this subcontractor smoothly into the project and ensure continued progress without delay.

Thank you for considering this request. I look forward to your prompt response.

Sincerely,

Marco Antonio Marin  
Construction Supervisor  
Patio Designers LLC  
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 7/31/24

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