



Putting  
Children  
First

# Measures Q and R Citizens' Bond Oversight Committee

Wednesday, May 1<sup>st</sup>, 2024  
Facilities Support Services  
425 1<sup>st</sup> Ave, Sacramento, CA 95818  
5:30 to 6:30 p.m.

## *Minutes*

### **1.0 Welcome/Call to Order 5:30 pm**

### **2.0 Roll Call/Establish Quorum**

**Present:** Brian Hill, Marcia Fritz

**Absent:** Terrence Gladney

**Staff Present:** Janea Marking, Chris Ralston, Nathaniel Browning, Cindy Tao, Robyn Mutchler, Anthony Lea, Elizabeth Saks

**3.0 Public Comment – Individual public comment shall be no more than two minutes in length on each agenda or non-agenda item. No public comment.**

### **4.0 Approval of Agenda/Discussion of Tonight's Meeting:**

*Motion by: Marcia Fritz, Second by: Brian Hill.*

*All in favor. The agenda was approved as presented.*

### **5.0 Approval of Minutes:**

*November 1<sup>st</sup>, 2023 – Regular Meeting*

*Motion by: Brian Hill, Second by: Marica Fritz.*

*All in favor. The minutes were approved as presented.*

### **6.0 Bond Fund Projects Update:**

- **Measure Q Funding Summary**  
*Presented by Cindy Tao, Director III, Accounting Services*  
*\$346M authorized by voters in November 2012*  
*\$9.4M of earned interest*  
*\$12.1M E-rate, State Bond & Grant reimbursements*  
*\$355M Budget to date – As of 3/31/24*  
*\$332.2M Expended to date*  
*27 projects in progress*  
*280 projects completed*
- **Measure R Funding Summary**  
*Presented by Cindy Tao, Director III, Accounting Services*  
*\$68M authorized by voters in November 2012*  
*\$1.4M of earned interest and reimbursements*  
*\$69.6M Budget to date – As of 3/31/24*  
*\$69.6M Expended to date*  
*0 projects in progress*  
*10 projects completed*

- **Bond Construction Update**

*Presented by Chris Ralston, Assistant Superintendent, Facilities Support Services*

*Updates on active projects at the following sites:*

*Albert Einstein Middle School*

*C.K. McClatchy High School*

*J.F. Kennedy High School*

*Hiram Johnson High School*

*All questions were answered.*

### **7.0 Measures Q and R Annual Audit:**

*Presented by Elizabeth Saks, Audit Partner with Crowe*

*Prop 39 reminder: upon approval by 55%, instead of a simple majority annual audits are required.*

*Required to have an oversight committee.*

*Required to expend bond funds only for the purpose described in the constitution as well as approved by the voters.*

*Required to have both a performance audit and a financial statement audit.*

*Results:*

- *Measure Q and R Financial Statements are presented fairly in all materials respect and in accordance with required standards. No Finding or questioned cost; an unmodified opinion, that is the highest level of assurance you can receive at the end of the audit.*
- *Measure Q and R Performance Audit had no exception identified in our tested sample, an unmodified opinion. This is based on compliance, with no exceptions to note at the end.*

*Measure Q Testing Conclusion:*

- *Total Expenditure \$42,446,272.*
- *Total tested \$15.8M in non-payroll transactions and \$112K in payroll transactions totaling 38% of all expenditures. Specifically selected payroll because of the high scrutiny around that and the nature of making sure that payroll expenditures that shouldn't be in there are not in there. No finding or questioned costs were noted. We do want to emphasize that is a high level of coverage, we do focus on large dollars, but we also stratify our sample to make sure we are pulling in smaller dollars. We want to make sure that everyone is falling into compliance.*

*Measure R Testing Conclusion:*

- *Total Expenditures \$822,463.*
- *Total tested \$648K.*
- *Page 6 of the performance audit will show you the five transactions.*

*Independent Auditors Report for Measure Q: in all significant respects the district spent the bond funds only for these specific projects that were developed by the governing board and approved by the voters.*

*Difference between Performance Audits and Financial Statements: Financial statement means we are not looking for compliance in a certain project list; we are looking for proper accounting, (everything in the proper period).*

*Independent Auditors Reports for Measure R: similar to Measure Q report. The balance sheet is practically zero.*

*All questions were answered.*

**8.0 CBOC Annual Report:**

*Presented by Chris Ralston, Assistant Superintendent, Facility Support Services.*

*Motion by: Brian Hill that the committee will provide a briefing to the school board on June 6<sup>th</sup> in the form of a power point presentation, Seconded by: Marcia Fritz. All in favor.*

*Motion by: Brian Hill, that the committee's stance is the CBOC agrees with the auditors' findings, Seconded by: Marcia Fritz. All in favor.*

*The members agreed that Brian Hill will create the presentation with the support of Facilities staff and present to the school board on June 6, 2024*

*All questions were answered.*

**9.0 Measure H CBOC Integration Discussion:**

*Presented by Chris Ralston, Assistant Superintendent, Facility Support Services.*

*Mr. Ralston discussed the idea of consolidating measure Q&R CBOC with Measure H CBOC. The committee agreed it was a good idea.*

*All questions were answered.*

**10.0 Future Business - Next Meeting Dates/Locations**

- **TBD**

**Adjourn 6:22 pm**

*Motion by: Brian Hill, Second by: Marcia Fritz*