

# ELEMENTARY SCHOOL DUE DATES FOR REPORT CARDS – INFINITE CAMPUS

2023-24

<u>TERM</u>	<u>END OF TERM</u>	<u>WINDOW OPEN</u>	<u>WINDOW CLOSED</u>	<u>ISSUED/MAILED BY</u>
Trimester 1 Progress				October 13
Trimester 1 Ends	December 1	October 25 (Wednesday)	December 7 <i>Closes at 11:59 pm</i>	December 8
Trimester 2 Progress				January 26
Trimester 2 Ends	March 15	February 14 (Wednesday)	March 21 <i>Closes at 11:59 pm</i>	March 22
Trimester 3 Progress				May 3
Trimester 3 Ends	June 13	May 22 (Wednesday)	June 13 <i>Closes at 11:59 pm</i>	June 13

**Please Note:** Trimester grading windows close **1 day** before the “Issued/Mailed by” deadline in order to allow sites time to validate and verify the grades submitted. *(Communicate this with teachers)*

It is not advised to print trimester report cards while the grading window is open as grades could change.

The timelines were established to meet the deadlines presented in Pupil Progress Reporting Calendar